

## NOTICE TO POTENTIAL PROPONENTS

### ADDENDUM A-01

## RFP - 2022-009 Building Automation System - Engineering Services

To all Bidders:

The following changes, additions, and/or deletions are hereby made a part of RFP Documents as fully and completely as if the same were fully set forth therein:

Building Automation System – Engineering Services	
September 8, 2022	
Item	Detail
<b>A1.1</b>	<p><b>General</b></p> <p><b>Question:</b> For 3.2.1 Technical Proposal Evaluation would you please define the criteria for evaluation of PROJECT MANAGEMENT.</p> <p><i>Answer: Criteria that will be evaluated under Project Management will include, but is no limited to:</i></p> <ol style="list-style-type: none"> <li>1. <i>Evaluation of Methods, Tools and Techniques used to provide progress reports and execute the project effectively.</i></li> <li>2. <i>Addressing meeting requirements within the proponent's RFP submission (Project Start-Up, Draft Report Review, Design Review, Weekly Progress Updates, etc.).</i></li> </ol> <p><b>Question:</b> Is the Upset Limit Cost Breakdown to include travel costs?</p> <p><i>Answer: Travel costs are to be included.</i></p> <p><b>Question:</b> Is a Structural Assessment Report required? As inferred by the Upset Limit Cost Breakdown Table.</p> <p><i>Answer: A new Upset Limit cost Breakdown has been attached to reflect the change from Structural Assessment Report to Building Automation System Report as described in Section 2.1 Scope of Work subsection b) iii.</i></p> <p><b>Question:</b> Will Building Mechanical (HVAC) and Control Drawings be available after award.</p> <p><i>Answer: The Town of Drumheller has a set of HVAC drawings from when the building was originally constructed, and a set of HVAC drawings when Town Hall relocated to occupy what was the Civic Centre. However, the accuracy of this information cannot be guaranteed.</i></p>
<b>Attachments:</b>	
Revised Upset Limit Cost Breakdown – Building Automation System	

### Upset Limit Cost Breakdown – Building Automation System

<b>Building Management Assessment Phase</b>	
Field Reviews, studies, meetings and surveys as required to complete this section of the project	\$
Building Automation Assessment Report	\$
<b>SUB-TOTAL (A)</b>	<b>\$</b>
<b>Building Automation System Design</b>	
Field Reviews, Studies as required to complete this project	\$
Development of Analog and Digital Inputs and Outputs points list	\$
Development of Sequence of Operations	\$
Develop Technical Specifications and schedule of quantities	\$
Pre-Design cost estimates	\$
Issue for Tender (IFT) Building Automation System Design Drawings	\$
IFT Design Review	\$
Detail Specifications	\$
Pre-Tender Cost Estimate	\$
Quality Assurance and Quality Control Design Checks	\$
Finalize Building Automation System Drawings	\$
<b>SUB-TOTAL (B)</b>	<b>\$</b>
<b>Tendering Services</b>	
Creation of Tender Documents and Issuance for Tender	\$
Technical Support services during tender period including Addendum issuance	\$
Review of Tenders and recommendation of award	\$
<b>SUB-TOTAL (C)</b>	<b>\$</b>
<b>Construction Engineering Services</b>	
Project Management/Contract Administration	\$
Approvals	\$
Issue IFC Drawings and Contract Documents	\$
Quality Assurance and Quality Control	\$
Construction Inspections	\$
Construction Administration including progress payments, safety inspections, drawing review and interpretations, bi-weekly progress meetings	\$
Daily Construction Progress Reports	\$
Deficiency Inspection and issuance of Construction Completion Certificate	\$
<b>SUB-TOTAL (D)</b>	<b>\$</b>
<b>Post Construction Services</b>	
Project Management/Contract Administration	\$
Record Drawings	\$
Deficiency List	\$
Final Acceptance Inspection and Certificate	\$
<b>SUB-TOTAL (E)</b>	<b>\$</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>\$</b>