



REQUEST FOR TENDER

SUBJECT: Removal of the Former Town of Drumheller Public Works Shops

DATE: October 13, 2020

FROM: Kevin Blanchett, Operations Manager

Town of Drumheller Representative

DATE REQUIRED:

YEAR: 2020 MONTH: October DAY: 27 TIME: 2:00 PM

SUBMIT TENDER IN A CLEARLY MARKED AND SEALED ENVELOPE

SEND or DELIVER TO:

Town of Drumheller
224 Centre Street
Drumheller, Alberta T0J 0Y4

ATTENTION: Purchasing Department

“RFT - Removal of the former Town of Drumheller Public Works Shops”

Your firm is invited to submit a Request for Tender, pursuant to the general conditions for the scope of work as described. The Request for Tender must include labour, materials, equipment, delivery and overhead. This request shall not be considered authorization to proceed with the work herein described.

All Procurement processes will be in compliance with the Town of Drumheller purchasing policy.

SECTION #1

INITIATOR OF REQUEST: Kevin Blanchett, Operations Manager

DATE: YEAR: 2020 MONTH: October DAY: 13

The Town of Drumheller has recently moved their Public Works operation to 702 Premier Way from our previous location at 117 - 7 Avenue S.E. in Drumheller. We are now in the process of reclaiming the previous location property, which requires the removal of two large metal buildings that are structurally sound and in good condition. These buildings have value as a relocated building or salvage material.

Interested contractors are invited to provide a bid price for the purchase and removal of the two metal buildings, including concrete piles, concrete foundation and concrete floors.

A mandatory site meeting is scheduled for Tuesday, October 20, 2020 at 1:00 pm local time at 117 - 7 Avenue S.E. in Drumheller.

SCOPE OF WORK:

Building A – 75' x 162' for a total of 12,150 square feet

- Metal clad siding and roofing finish
- Metal purlins between I-beams and trusses with diagonal metal bracing
- Furnace and air conditioning units included
- Gas powered generator included
- Two - 12' x 12' overhead doors with electric openers
- One 9'x 8'overhead door
- Several walk-in doors
- All interior cabinets and windows
- Three full bathrooms
- All heating units, two water heaters, radiant heaters and air conditioner
- New T-5 lighting
- All electrical panels
- Kitchen area
- All bulk water piping
- All items/contents inside the building

Building B – 66' x 165" for a total of 10,890 square feet

- Metal clad siding and roofing finish
- Metal purlins between I-beams and trusses with diagonal metal bracing
- HVAC system, radiant heaters and hot water heaters
- One bathroom
- 8 – 12' x 14' overhead doors with electric openers
- Several work benches
- All interior items
- In-floor hoist, rated at approximately 18, 000 pounds
- 40-gallon twin cylinder compressor, good working condition
- Barrel hoist
- Overhead oil and grease condition, good working condition
- Arc welder
- Commercial vehicle exhaust for carbon monoxide removal
- New T-5 lighting installed in 2015
- All electrical panels

The Contractor must notify the Drumheller Landfill prior to disposal so the site can be prepared.

The Town of Drumheller will pay the tipping fees associated with the disposal of concrete only.

The Town of Drumheller will be responsible for supplying an Asbestos report.

SERVICES SCOPE, DELIVERABLE, AND CONDITIONS:

- The contractor may salvage material from the structures but all work must be completed no later than **December 31, 2020**.
- The Town will be responsible for the disconnection of all utilities and locates.
- The drawing in this package is for illustration purposes only and is not to be used for measurements. The drawing shows the location of the demolition site as well as utilities in the area.
- The protection of adjacent properties, including roadways, shall be included with Request for Tender. Contractors shall be responsible to repair all damages to municipal or other property to the satisfaction of the CAO or designate.
- Burial of material onsite is prohibited.
- General liability insurance shall not be less than Two Million (\$2,000,000.00) dollars.
- Contractor must provide a current Town of Drumheller Business License.
- Workers Compensation coverage is required.
- A Performance Bond of 100% of the contract price is required before project will commence.
- REFERENCES – Supply two references that you have completed building removal or demolition work for.

EVALUATION CRITERIA:

Each tender received will be evaluated on the basis listed below. The Town of Drumheller will have the sole and unfettered discretion to award up to the maximum number of points for each criterion listed below.

By submitting a tender, each supplier acknowledges and agrees to waive any right to contest through legal proceedings. The decision to award points in respect to the criteria noted below will be at the sole discretion of the Town of Drumheller.

CRITERIA	WEIGHTING (%)
COST	70%
REFERENCES	15%
TIME LINES	15%

SECTION #2

(TO BE COMPLETED BY CONTRACTOR)

Total Cost for project including concrete removal, excluding G.S.T.

\$ _____

Request for Tender submission price in effect for days from date of acceptance from the Town of Drumheller.

Project completion date Calendar days from award date.

INELIGIBILITY

The specification herein states the minimum requirements of the Town of Drumheller. All bids must be regular in every respect. Request for Tenders that are unsigned, incomplete, improperly signed or sealed, conditional, illegible, late, obscure, contain arithmetical errors, erasures, alterations or irregularities of any kind may be considered invalid.

Any bid not prepared and submitted in accordance with the bid document and specification, or any bid lacking sufficient technical literature to enable the Town of Drumheller to make a reasonable determination of compliance to the specification will be considered "non-responsive" and grounds for rejection.

The lowest, or any evaluated request for interest, may not necessarily be accepted. The Town of Drumheller reserves the right to reject any or all request for interests or to accept the request for interest evaluated to be in the best interest of the Town of Drumheller.

REFERENCES:

Company Name: _____
Primary Contact: _____
Phone Number: _____
Email: _____

Company Name: _____
Primary Contact: _____
Phone Number: _____
Email: _____

SECTION #3

INTENT

COMPANY: _____

Print name of authorized personnel: _____

Signature: _____

Email: _____

TOWN OF DRUMHELLER:

Print name of authorized personnel: _____

Signature: _____

DATE: YEAR 2020 MONTH _____ DAY _____

Upon completion of signatures above, this document will represent a contract agreement between the contractor and the Town of Drumheller.



**DRUMHELLER**
INFRASTRUCTURE SERVICES
Former Town of Drumheller
Public Works Shops